Date: 9th Aug, 2023

DEPARTMENT OF INFORMATION TECHNOLOGY

ARMY INSTITUTE OF TECHNOLOGY, PUNE

<u>Minutes of Meeting:</u> Departmental Meeting

<u>Academic year 2023-24</u>

Departmental Meeting was held on Wed, 9th Aug 2023 at 4:00pm. Following members have attended meeting:-

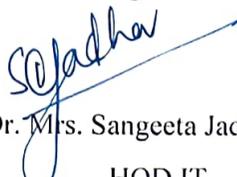| Sr. No	Name of Member	Status
1	Dr. (Mrs) Sangeeta Jadhav	HOD, IT
2	Prof. D G Auradkar	Associate Professor
3	Dr. Rahul Desai	Associate Professor
4	Dr. Ashwini Sapkal	Associate Professor
5	Prof. Vaishali Ingale	Assistant Professor
6	Dr. G M Walunjkar	Assistant Professor
7	Prof. Yuvraj Gholap	Assistant Professor
8	Prof. Sandeep Samleti	Assistant Professor
9	Prof. Rupali Bagate	Assistant Professor
10	Dr. Aparna Joshi	Assistant Professor
11	Dr. Dipika Birari	Assistant Professor

The meeting started at 4:00 pm with welcome note by Dr. (Mrs.) Sangeeta Jadhav, HOD IT.

Point discuss in meeting are as follows:

➤ Dr. (Mrs.) Sangeeta Jadhav, HOD IT instructed to faculty members to Update of profile on new ERP.

➤ Dr. (Mrs.) Sangeeta Jadhav, HOD IT, discussed about upcoming FDP's, FDP on AWS on 21st Aug onwards and FDP on "DevOps" on 28st Aug Onwards. Also discussed regarding FDP ATAL proposals.

➤ Dr. (Mrs.) Sangeeta Jadhav, HOD IT, informed regarding file sanctioning of video Recording Setup for one classroom and suggested that at least one lecture video uploading is expected.

➤ Dr. (Mrs.) Sangeeta Jadhav, HOD IT and Dr. Ashwini Sapkal discussed regarding ACM Membership.

➤ Dr. (Mrs.) Sangeeta Jadhav, HOD IT suggested to all faculty to schedule workshop/guest lecture for respective subject SE/TE.

➤ Dr. (Mrs.) Sangeeta Jadhav, HOD IT instructed to all faculty to update on LMS for respective subject

➤ Dr. (Mrs.) Sangeeta Jadhav, HOD IT decided about MidSem Exams for TE and BE at the end of Aug or in 1st week of Sept.

The meeting was over at 05:00 pm with concluding remarks from Dr. (Mrs.) Sangeeta Jadhav, HOD IT.

Dr. Mrs. Sangeeta Jadhav

HOD   HOD IT

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